

BUSINESS OFFICE ENROLLMENT SCHEDULE

SY 2018-2019

April 23, 2018 to May 18, 2018

<p>WINDOW 1 (Business Office)</p>	<p>BOOKS PAYMENT</p>		<p>Mondays to Fridays 8:00am to 4:00pm With Lunch break 12:00nn to 1:00pm</p>
<p>WINDOW 2 (Business Office)</p>	<p><u>Priority Lane:</u> Senior Citizen, PWD, & Pregnant Women</p>	<p><u>Payment:</u> Entrance Exam Form 137 Report Card Good Moral</p>	<p>Mondays to Fridays 8:00am to 4:00pm With Lunch break 12:00nn to 1:00pm</p>
<p>WINDOWS 3 & 4 (Business Office)</p>	<p>Payments for Enrollment and Back Accounts</p>		<p>Mondays to Fridays 8:00am to 4:00pm No Lunch Break</p>
<p>BOOKSTORE (DMST Building)</p>	<p>School Supplies P.E. Uniform</p>	<p>Cloth for Skirt School Seal</p>	<p>Mondays to Fridays 8:00am to 4:00pm With Lunch break 12:00nn to 1:00pm</p>
<p>Rooms 102 & 103 (HS Building)</p>	<p>Releasing of Books</p>		<p>Mondays to Fridays 8:00am to 4:00pm With Lunch break 12:00nn to 1:00pm</p>